

# Shorewood on the Sound Community Club

## Directors' Meeting

Thursday, April 15, 2010

### Angelica and Cal Spates 12196 Marine View Drive S.W.

**Call to Order:** The meeting was called to order at 7:15 PM.

There were a number of delectable dishes carefully prepared by Angelica. Of course, there were the usual beverages.

**Board Members Present:** President Michael Armstrong, Treasurer Barrett Knudsen, and Secretary Joe Cail, Directors: Judi Burke, Kevin De Lashmutt, Ray Hetrick, Patty Knudsen, Jean Spohn, Cal Spates, and Angelica Spates.

**Board Members Absent:** Vice President Tim Wilhelmi, Directors: Bob Edgar, Patricia Haugen.

**Community Guests:** Cal Spates

**Secretary Report:** The board read the minutes from the March meeting. There were two grammatical changes, and a clarification suggestion added to the minutes.

The minutes were moved by Barrett Knudsen, seconded, and approved.

#### **Treasurer Report:**

The Treasurer gave the financial status of the club.

He noted that the club still needs to move some money to a money market fund.

A question regarding the Newsletter and Advertising Revenue came up. There was a discussion regarding the financing of the Newsletter.

Questions came up regarding the Gate and Access Codes. Tim Wilhelmi has been trained by the gate company in the procedures. This will be discussed under the Committee Reports section.

The report was moved by Angelica Spates, seconded, and approved.

#### **President's Report:**

1. **Communication Committee**-President Michael Armstrong announced that he was appointing Cal Spates to be the Communication Committee chair.
2. **Director Position**-President Michael Armstrong recommended that the board of directors elect Cal Spates to the vacant director position. He will be the 14<sup>th</sup> director for the club. His term is 2010, 2011. Moved by director Joe Cail, seconded by Kevin DeLashmutt, and approved.
3. **Membership Cards**-A discussion regarding the membership cards took place. It included ideas on what was done to create the membership cards, how to get the gate code on them, whether the communication committee should have control of the SOTSCC Database or remain with the Treasurer, to how to get labels to place on cards. It was decided that the Treasurer will retain control of the Database so one person can manage it. Directors Barrett Knudsen (Treasurer) and Judi Burke (Newsletter Editor) will work together to create a label for mailing lists. Director Cal Spates will oversee the creation of the membership dues paid cards with the gate code on it. All dues paid members will get these cards. Moved by Director Cal Spates, seconded by Ray Hetrick, approved.

4. **Newsletter**-There was a discussion regarding the publication of the newsletter. It is currently a six time a year publication where previously it was quarterly. It was decided to remain at the six times a year publication since that is what the advertiser's fee is based upon. Director Judi Burke explained her vision of the Newsletter and the changes that she is making in the format. It was noted that items for the Newsletter need to be delivered to the editor in a timely manner to reduce stress and hassle. Judi will create an information request and cutoff dates for items to be published in the Newsletter. Director Barrett Knudsen said that he would work with Director Judi Burke on this project.
5. **New Director**-Cal Spates was elected to the vacant director position. Congratulations on having a full Board of Directors. Cal is also the Communication Committee chair. His Director term is 2010 and 2011.
6. **Communications** –A spirited discussion of First Amendment rights regarding free speech was enjoyed by all. It was brought up that there is a “Shorewood Underground” Newsletter circulating through the neighborhood which could be confused with the Shorewood on the Sound Community Club Newsletter. It could give an unfavorable view of the club by community members as it seems like a bickering of member views. The underground newsletter is not a club sanctioned communication, rather it is written by a community phantom staff. Directors and Community Members should communicate with the “Underground” editors through the email box and voice any comments that they have to the staff of the paper. The email address is [shorewoodunderground@comcast.net](mailto:shorewoodunderground@comcast.net) . The next Shorewood on the Sound Newsletter will have a disclaimer regarding the contents of any other community publication.
7. **White Center Chamber Letter**-It was decided that the president will note in his Newsletter Column the Shorewood on the Sound Community Club position regarding community publications and any publication ownership issues which relate to the community club. He has the authority to represent the club in the manner of this presentation. The club is ready to move on regarding this issue.
8. **Committee/Community Event Report**

**Committee/ Community Event Reports:**

**Easter Egg Hunt**

Saturday, April 3<sup>rd</sup>

Director Judi Burke reported how successful the event was this year. It appeared to have over 40 little bunnies with another 60 big bunnies who were watching them. The event was a lot of fun and, once again, the weather cooperated. Director Patricia Haugen is to be commended for her awesome job of planning and implementing this event

**Garage Sale**

Saturday, June 5<sup>th</sup>

Director Patty Knudsen reported that the event is returning to the traditional first June Saturday.

The details are being handled.

**Summerfest**

Saturday, July 24<sup>th</sup>,

Director Barrett Knudsen will work with Judi on an article for the newsletter for “Shorewood’s Got Talent”. He is getting his acts in order. The event will be from 11:00 AM - 2:00 PM. The necessary paperwork will need to be completed with the City of Burien. The club was supposed to get a \$250.00 cleaning refund for the 2009 event, since we cleaned our own streets. This will be checked on when we apply this year.

**Certificates of Insurance needed-the club will need two certificates of Insurance ready to go. One for the Highline Public Schools for Facility Use, and the other for the City of Burien for Summerfest.**

## Welcoming

Director Angelica Spates reported that one family was welcomed. They live at 12224 Marine View Drive S.W.

It was reported that there was another new family next to the Spohn's.

## Ecology

Director Jean Spohn noted the work that is being completed by the Park Work Groups. The City of Burien is committing some revenue to help this citizen group. It is very much recognized and appreciated. Invasive Ivy has been removed and tree crowns have been cleared of the choking hazard. It might be noticed that the visibility between greenbelt trees is enhanced due to the ivy eradication effort. New plantings have a blue marker on them. Work parties meet by the entrance signs. Directors Jean Spohn and Judi Burke will work on informational articles regarding this beneficial project. The City of Burien is contracting with another group to restore the path leading to the greenbelt from the Salmon Creek entrance.

## Beach Committee

It is noted that Director Tim Wilhelmi has been trained by the gate company to use their equipment. The problem now is some community members have access codes which do not always communicate with the gate code access equipment. If Director Wilhelmi is not available all calls should go to the club president, Michael Armstrong. President Armstrong will also become knowledgeable with the gate code company and their equipment.

## Communications

Director Cal Spates requested a list of the communication committee action items. Director Joe Cail will send him another February Board meeting minutes.

## Review of Previous Action Items:

1. Order Badges-Completed Joe
2. Committee/Community Reports All Chairs
3. Covenant Review Dates-Completed Kevin & Joe

This is now on the Web site under

Homepage

Organization

CC&R's

4. Annual Meeting Speaker-Completed Jean

Jean has arranged for Dennis Clark, Forest Steward for COB and other cities.

5. Certificates of Insurance-completed Joe

Nichols Insurance will be contacted for Certificates for:

City of Burien

Highline School District

**Action Items:**

- |  |                   |
|--|-------------------|
| 1. Certificates of Insurance-completed         | Barrett & Joe     |
| Nichols Insurance will be contacted            |                   |
| City of Burien                                 |                   |
| Highline School District                       |                   |
| 2. Gate Access Code Training                   | Michael           |
| 3. Money Market Funds                          | Barrett           |
| 4. Label Lists                                 | Barrett & Judi    |
| 5. Membership Cards                            | Cal               |
| 6. Newsletter Cutoff Dates                     | Judi              |
| 7. Underground Editor Communication            | Anyone Interested |
| 8. Community Understanding Memo for Newsletter | Michael           |
| 9. New Family Recognition by Spohn's           | Angelica          |
| 10. Streets of Garage Sales                    | Patty             |
| 11. Summerfest                                 | Barrett           |
| 12. Web Site Revision-completed                | Joe               |

**Next Meeting: Pat and Patricia Haugen at 12122 Shorewood Drive S.W. on 5/20/10.**

Meeting adjourned at 9:39 PM