

**Shorewood on the Sound Community Club  
Special Request Directors' Meeting  
Monday, July 26, 2010  
Barrett Cail Haus**

**Call to Order:** The meeting was called to order at 7:15 PM

There were a number of delectable dishes set out by Joe. Of course, there were the usual beverages.

**Board Members Present:** President Michael Armstrong, Treasurer Barrett Knudsen, and Secretary Joe Cail, Past President Gary Gibson, Directors: Kevin DeLashmutt, Bob Edgar, Patricia Haugen, Patty Knudsen, Angelica Spates, and Cal Spates.

A quorum was present at the Special Director meeting.

**Board Members Absent:** Vice President Tim Wilhelmi, Directors Judi Burke, Ray Hetrick, and Jean Spohn,

**Community Guests:** Becky Cox, League of Women Voters King county South.

**Secretary Report:** Since this is a Special Director Meeting there was only one topic:

**Communication Committee.**

A review from the 7/15/2010 Board Meeting.

**Communications**

There was considerable discussion regarding the communication committee. Two members of the Communication committee nominated in February were present. The direction of the committee was noted in the February Board Meeting Minutes and amended at the April Board Meeting retroactive to February. It is noted that the President announced that he had disbanded this committee in June. The discussion focused upon the requirement of a committee according to club by-laws.

A number of conclusions were reached and suggestions presented which included:

The committee still exists with the same members.

Have a special meeting in August to discuss the Communication Committee. (July 26, 2010)

The newsletter is the image of the community and guidelines need to be in place.

All parts of the newsletter need to be reviewed by the committee. There could be a problem if the president had a bias in the President Column in the future newsletters.

As it now stands, the president doesn't need committee approval for the Presidential Column.

Suggested Committee Ground Rules

The committee exists to advise the newsletter editor.

The newsletter editor has control.

The committee gives feedback on the Newsletter.

**The discussion was tabled to a future meeting as it concerns the whole community.**

The Shorewood on the Sound Board of Directors discussed the Communication Committee and Newsletter with Becky Cox as moderator.

Problems as they exist now, and in the future were discussed and resolved.

**It is noted that the Newsletter needs timely information from the Shorewood on the Sound Community Club Membership for community connection and interest.**

Motion for review:

I move that the final draft of the newsletter be at the discretion of the editor after review for comments by the Communication Committee.

**Motion Approved.**

Newsletter Editor:

Chestine Edgar volunteered to edit the Newsletter for one year with Community Club assistance. Chestine had a few requirements, as follows:

Note, this was in an email to Michael Armstrong, Shorewood on the Sound Community Club President.

*"This note is a follow up to the conversation we had on Saturday. I will be willing to do the newsletter for the Shorewood Community Club for one year. I will only take on the task if;*

- 1. Joe and Kevin help me with the formatting, technical operation, and software details, etc.*
- 2. That I get some assistance with the mailing,*
- 3. That someone else take care of the web site postings.*
- 4. That I do not have to do membership cards for the club, and*
- 5. That someone else helps with the advertisers and getting the ads.*

*I am speaking for myself and not my husband. He does not have the time to devote to the newsletter. Also, I will need an official date, that you want me to start on and the dates that each of the newsletters are due. The president will need to contact me and let me know specifically what announcements he/she wants to appear in each addition of the newsletter.*

*Any other rules of operation and procedures etc. need to be sent to me as well as whom to sign off on the letter needs need to be clear. I will need the emails addresses and phone numbers of those individuals.*

*If you have any further questions, let me know.*

*Sincerely,*

*Chestine Edgar"*

**The Motion to approve Chestine Edgar as Newsletter Editor was approved.**

**Review Action Items:**

- 1. Cal Spates will contact the other Communication Committee Members.**
- 2. Cal will report to the Board of Directors at the September Meeting.**
- 3. The Communication Committee will develop a list for Communication Guidelines.**
- 4. The list of recommendations will be presented at the September 16<sup>th</sup>, 2010 Board of Directors' meeting.**

**Next Meeting: September 16, 2010. Location is Barrett and Patty Knudsen 12155 Marine View Drive S.W.**

Meeting adjourned at 9:35PM